GRINDON PARISH COUNCIL 

Actions

7.1 JP

7.2 CAS

MINUTES OF ANNUAL COUNCIL MEETING 7TH MAY 2024 HELD IN GRINDON VILLAGE HALL

The Meeting commenced at 9pm following the Annual Parish Meeting

1.Present: Councillors Garratt (NG), Morrell (AM), Pailthorpe (JP) Firman (AF), Spinks (CS), & Stanish (SS) Clerk C Stanish (CAS)

2.Election of Officers: All re-elected

Chair: Nic Garratt proposed by JP, seconded by CS

Vice-Chair: Stan Stanish proposed by AF, seconded by JP

RFO: Ann Morrell proposed by NG, seconded by JP

Decided that there was no need to decide any committees at present, can decide when needed.

All three signed a declaration form.

3.Apologies: None

4. Declaration of Interest None

5.Minutes of previous council meeting held on Monday 2nd April 2024 and the previous Annual meeting on Monday 8th May 2023 reviewed & signed by chair NG

6.Planning **-** none

7. Business remaining from last meeting

1. Update on Play area and other public priorities – following on from the Annual Parish Meeting and the good news about the £10,000 Lottery grant, JP said he had got the first uptodate quote which was expensive. It will take a couple of weeks to get the other quotes

NG has a bench and two tables that she is donating for use.

1. Defibrillator - Now have the Leadenboot application form. CAS has completed it, passed to NG to check before sending it.
2. D-Day flag discussed at last meeting but decided that as there is no flagpole, we don’t have anywhere suitable to put a flag. Staffordshire Council are giving grants towards D-Day events. No plans for an event in Grindon.
3. Leaden Boot Challenge – see above, application for funding in progress.

8. Correspondence

 1. DPO – discussion around need for Data Protection Officer. Decided there is no need for one. Grindon PC does not hold any data about the public.

9. Finance

1. Yearly accounts – Accounts handed out by AM to everyone.
2. AGAR documents read out by AM and questions answered as a group. All forms completed and signed.
* Internal audit report discussed
* Certificate of Exemption approved
* Accounting Statement approved
* Annual Governance statement signed

Happy for AM to decide on date for start of public access to accounts once external auditor has completed the process. To inform CAS who will put the information on the website.

10. Policies

1. Code of Conduct – had already been given to councillors who were present last month, copy given to others this month. To read before July meeting and to be signed off then.
2. List of Standing Orders to be emailed to all councillors. Paper copy given to CS. To read and then discuss at July’s meeting.
3. Agreed to have a walk round the assets of the Parish Council next month and to risk assess. (Plan to do this assessment every June)

11. Discussed need to have the strimmer repaired. CS has an old strimmer that can be used for parts to help with the repair. AM has a Honda strimmer that is too heavy for her to use, so that may be useful. SS to assess these options, otherwise the strimmer will have to go for repair.

9.2 AM

10.2 CAS

11. SS

Website [www.grindonpc.co.uk](http://www.grindonpc.co.uk)

Email: parishcouncilgrindon@gmail.com

Date of next meeting Monday 3rd June 2024. (Walk round)

Date of next Annual Meeting Tuesday 6th May 2025